

The New York State Opioid Settlement Fund Advisory Board (Board) strives to make meetings as productive as possible.

1. To ensure the safety of members of the Board, employees and visitors, the Board:
 - A. Shall preserve decorum by operating in a civil and courteous manner to ensure a safe workspace for all attendees of a meeting.
 - B. Shall not make threatening or abusive comments or act in an otherwise aggressive or threatening manner.

2. Meetings shall be run in accordance with the Board's Bylaws and Robert's Rules Of Order, accordingly:

- A. The Chair may limit or end discussion by a member if they deem the member's comments or behavior to be in violation of these guidelines.
- B. A member of the Board shall speak when recognized by the Chair on the issue under consideration. Other members shall not interrupt unless similarly recognized by the Chair or to ask the Chair to deem another member out of order.
- C. The Chair has the right to cut off discussion that is threatening, abusive or not germane to the issue at hand.
- D. Under continuous violations of these guidelines a member may be removed from the meeting in accordance with Roberts Rules of Order.